

TenantFinders

3483 Golden Gate Way, Suite 217 Lafayette, California 94549

925.284.7200 Fax: 925.284.7211

www.tenantfinders.com

Please submit your application either by fax, mail or bring to the office
with the following attached:

Completed application (form enclosed)

Written employment verification (form enclosed)

Current pay stub

Previous addresses for the past years, including name and phone number of
landlord or property manager

Copy of driver's license

**Additional information may be needed to verify or support your
application which may include but may not be limited to:**

- Two years federal income tax reports, including schedule "C"
- Last 6 to 12 months bank statements, showing deposits
- Discharge documents for chapter 7 or 11 bankruptcy
- Any available documentation to verify income if self-employed
- Co-Signers may be considered. However, all Co-signers must meet the criteria shown above

TenantFinders is an agent of the owner and all information provided will be disclosed to the owner.
However, all information provided shall be safeguarded as confidential communication
between yourself and TenantFinders/owner.

*Thank you for your application. We will attempt to process it with the least amount
of inconvenience and invasion of your privacy.*

Application For Residential Lease

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A nominal fee will be charged to process this application in the sum of \$25.00 per applicant. This application fee is non-refundable. Unless you are married we will need an application from each person over the age of 18. After completion of this application, please FAX, mail, or bring to the office.

Applicant(s) are applying for residence at: _____ Would like to move in: _____

Applicant: _____

Last Name	First	Initial	Social Security Number
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Spouse: _____

Last Name	First	Initial	Social Security Number
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Phone: (____) _____ (____) _____ (____) _____
Home
Work
Other

Current Address: _____

Address	City	Zip
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Date of Residence: _____ to _____ Monthly Rent: \$ _____

Current Landlord: _____ (____)

Name	Address	Phone Number
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Previous Address: _____

Address	City	Zip
---------	------	-----

Date of Residence: _____ to _____ Monthly Rent \$ _____

Previous Landlord: _____ (____)

Name	Address	Phone Number
------	---------	--------------

Current Employment: _____

Employer	Address
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(____) _____

Phone Number	Position	Date Hired	Wages/Salary
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Other Income: _____ \$ _____

Source	Amount
--------	--------

Children and Other Occupants: _____

Name	Date of Birth	Relationship
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Name	Date of Birth	Relationship
------	---------------	--------------

Automobile: _____

Make	Year	Model	License/State
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Bank: _____

Name	Branch	Checking Account #	Savings Account #
------	--------	--------------------	-------------------

Nearest Relative: _____ (____)

Name	Address	Phone #	Relationship
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Do you have or plan on having pets? _____ If 'YES', what kind? _____

Reason for Moving: _____

Have you ever been evicted or been a party to an eviction? _____ Filed bankruptcy? _____ Withheld rent? _____

Form of Payment: Cash Check Money Order MC/Visa card # _____ Exp ____/____

I/We declare that all information given in this application is true and correct, authorize its verification and the obtaining of a complete credit history.

Signature(s)

Applicant

Spouse

Date

Request for Verification of Employment

Employee: Please print information in Part I, then give to your employer to complete

Part I

To: (name & address of employer)	From: TenantFinders, Inc. 3483 Golden Gate Way, Suite 217 Lafayette, California 94549 Phone: 925.284.7200 FAX: 925.284.7211
Name & Address of Employee:	Signature of Employee: _____

Employer: Please print information in Part II and FAX or mail to TenantFinders

Part II

Date of Employment: _____ Present Position: _____	Base Pay: \$ _____	Annual Monthly Weekly Hourly Other													
Comments:	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; border-bottom: 1px solid black;"><u>Type</u></th> <th style="text-align: center; border-bottom: 1px solid black;"><u>Year to Date</u></th> </tr> </thead> <tbody> <tr> <td>Base pay</td> <td style="text-align: center;">\$</td> </tr> <tr> <td>Overtime</td> <td style="text-align: center;">\$</td> </tr> <tr> <td>Commission</td> <td style="text-align: center;">\$</td> </tr> <tr> <td>Bonus</td> <td style="text-align: center;">\$</td> </tr> <tr> <td>Other</td> <td style="text-align: center;">\$</td> </tr> <tr> <td>Total</td> <td style="text-align: center;">\$</td> </tr> </tbody> </table>	<u>Type</u>	<u>Year to Date</u>	Base pay	\$	Overtime	\$	Commission	\$	Bonus	\$	Other	\$	Total	\$
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Overtime	\$														
Commission	\$														
Bonus	\$														
Other	\$														
Total	\$														
Signature of Employer:	Title:	Date:	Phone Number:												

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